

Melissa [redacted]

Details

New York, NY • STCW expires: 2/27/2027 • MMC ~ Merchant Mariner Credential expires: 2/2030 • USA Passport expires-07/12/30 • Drivers License NY [redacted]

Skills

• Exceptional communication skills • Emergency procedures • Time management • Silver Service • Cooking • Bartending • Floristry • Table Decor • Attention to detail • Problem solving • Interpersonal relations • Menu planning • Provisioning • Wardrobe Laundry & Closet Organization • Household Supply & Asset Management • Travel, Transportation & Itinerary Coordination • Team Collaboration & Staff Support • Exceptional Attention to Detail • Highly Organized • Discretion, Confidentiality & Professionalism • Flexible, Hands-On "No Task Too Small" Attitude • Calm Under Pressure & Adaptable • Pet Care & Household Support

Hobbies & Interests: I grew up by the water, as my family owned a marina. I love boating, fishing, and traveling when not working. I'm passionate about the ocean, and ocean conservation. When on land, I enjoy hiking, mountain biking, fitness and yoga. I'm very creative and went to college for fashion design. I also enjoy spending time with children and pets.

Professional Summary

Luxury hospitality professional with more than four years of experience independently managing the day-to-day operations of luxury residences aboard private yachts. Delivering fivestar hospitality and flawless owner readiness. Expert in provisioning, inventory control, executive housekeeping, formal service, travel and event coordination, trusted for discreet, principal-facing support.

Employment History

Solo Stewardess , M/Y [redacted]50m)

MAR 2026 — APR 2026

Prepared the vessel for owner use and the Palm Beach International Boat Show through meticulous organization and presentation, ensuring owner readiness and seamless event participation. Maintained luxury standards across all guest and owner areas, upholding five-star hospitality and impeccable interior presentation. Delivered formal hospitality including beverage service and floral design, enhancing guest experience with attention to detail. Collaborated closely with captain, crew, and service providers to coordinate operations, ensuring smooth day-to-day functionality and effective communication.

Solo Cook-Stewardess, M/Y [redacted] (30m)

JUL 2025 — AUG 2025

Independently managed executive housekeeping, provisioning, purchasing, inventory control, and owner readiness with meticulous attention to detail. Coordinated guest itineraries, transportation, dining reservations, and personalized experiences, ensuring seamless guest relations. Prepared daily meals and delivered formal dining and cocktail service, maintaining five-star hospitality standards. Managed household supplies, including stocking clothing and toiletries, and provided attentive pet care while upholding complete discretion and confidentiality.

Solo Stewardess , M/Y [redacted] (24m)

JUL 2024 — JUN 2025

Managed daily household operations and executive housekeeping during owner and guest voyages across Florida and the Bahamas, ensuring seamless service and principal satisfaction. Oversaw provisioning, purchasing, inventory management, laundry, and guest accommodations, maintaining meticulous organization and readiness. Designed and executed elegant tablescapes and floral arrangements, delivering formal dining and silver service to uphold luxury hospitality standards. Coordinated complex travel logistics, excursions, and reservations, enhancing personalized guest experiences with attention to detail and proactive communication.

Solo Cook-Stewardess, M/Y [redacted] (15m)

MAY 2023 — JUL 2024

Managed purchasing, provisioning, and inventory with meticulous attention to detail to ensure seamless household operations. Prepared meals and delivered personalized luxury hospitality and formal service to principals and guests. Maintained organized storage and stock of household supplies, clothing, and toiletries to guarantee owner readiness for day trips and overnight cruising. Executed housekeeping, laundry, and interior presentation duties with a hands-on approach, supporting overall estate upkeep. Demonstrated high responsibility and discretion in a principal-facing role, maintaining confidentiality and trust.

Solo Stewardess , M/Y [redacted] (20m)

MAR 2022 — MAY 2023

Managed executive housekeeping, provisioning, and inventory management, ensuring

seamless supply ordering and stock control of household essentials and principal's clothing. Delivered formal dining service and coordinated guest accommodations with meticulous attention to detail and principal-focused discretion. Scheduled and coordinated reservations, guest activities, and personalized itineraries to enhance guest experiences. Maintained impeccable presentation standards and organization, demonstrating high responsibility and trustworthiness in a principal-facing role.

Took personal time for a family matter.

AUG 2025 — FEB 2026